

Akbar Masood D.D.S.
13954 Baltimore Blvd.
Laurel, Maryland 20707

Financial policy

As a part of our commitment to customer service, we are pleased to offer you the convenience of account billing. We are taking this opportunity to make you aware of our policies to avoid confusion at a later date.

1. All billed accounts must be received in our office no later than 30 days from the date of services provided, **unless prior arrangements have been made and approved.**
2. Accounts, unpaid after 90 days, are subject to interest charges of one and one half percent (1 1/2%) per month (18% APR), on the outstanding balance. This charge will be added to your statement and is payable in addition to the balance due. You are responsible for all balances unpaid by insurance.
3. Unpaid accounts, reaching 90 days past due, will receive a "Final 10 Day Notice" letter. Accounts not paid at the end of this time will be automatically transferred to a collection agency for full collection. Allowable collection costs will be added to the balance and interest due. If litigation is required, in the process of collection, the collection company is entitled to recover reasonable costs and attorney fees in addition to any balance (and interest) owed.

This policy has been adopted and is an automatic part of our billing system in order that we may continue to provide you with the highest quality of care without incurring additional costs caused by late payments.

Kelly Warren is available to answer your questions regarding this policy, to discuss your account or available payment options. You may reach Kelly at 301-490-3993 during business hours Monday - Thursday. We thank you for your cooperation.

There is a broken appointment fee of \$40.00 per 45 minute appointment for failure to give our office 24 hour notice of cancelations. This fee is subject to change anytime without notice.

Consent:

Patient _____ Date _____ Witness _____